



The Humberside Group of Local Medical Committees Ltd

Newsletter: 21 August 2017

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COMMISSIONING

BMA Guidance on Co-Commissioning

Within our area, Hull CCG have already taken on fully delegated commissioning but East Riding, North Lincolnshire and North East Lincolnshire have yet to take this step. The LMC is aware that some of our local CCGs will shortly be considering it further with their respective Councils of Members.

GPs may be interested to read this [BMA Guidance](#) (PDF) and may wish to consider some of the issues raised in their practice discussions prior to any vote at Council of Members. The guidance dates from 2016 and therefore the deadlines it refers to have passed but the basic content/information it provides remains relevant. The section on Delegated Commissioning begins on Page 4. There is a useful chart of page 6 which may be helpful in considering the pros and cons and a FAQ section on Page 7.

TRAINING, EVENTS & OPPORTUNITIES

LMC Elections – February 2018

LMC Elections take place every 3 years and our next election cycle will commence soon after Christmas. Although this seems like some time away, we wanted to let you know so that you have plenty of time to think about it before we formally invite nominations.

All GPs working in our 4 CCG areas are eligible to stand. In addition to constituency seats for GP Partners, we have a number of seats ring-fenced for salaried and locum GPs. We also retain several observer seats for Practice Managers.

The LMC plays an important role in representing GPs as providers – and it is an organisation which exists solely to support and champion GPs and their practices. In such uncertain times, it is more important than ever that GPs have a cohesive voice and that GPs are able to come together as providers to consider national, regional and local issues. Our meetings take place on the first Tuesday of each month (except August) at 7pm at Lazaat. We reimburse travel expenses and ensure that you get a nice meal!

Our north and south bank committees now meet together as there are many issues and developments in common. It is a large meeting frequently attended by up to 30 GPs with a wide-ranging agenda and it is the Committee that determines the position and policy of the LMC on local matters.

If you are interested in finding out more about the LMC or about standing for election, please contact Amalia Booker, Director of Operations on 01482 655111 or by email at amalia.booker@nhs.net. You are also welcome to attend an LMC meeting as an observer to see how the Committee functions – contact Amalia to make the relevant arrangements.

Hull Pathology Laboratory Samples PTL Event

In partnership with Hull and East Yorkshire Hospitals, NHS Hull CCG we will be running an additional workshop, prior to the main PTL session, at the KCOM stadium on **Tuesday 12 September 2017 from 1.15pm (prompt) - 2pm**. The workshop is open to all pathology sample takers.

The session is an opportunity to update yourself on how you can make sure that every sample you take has the best chance of achieving the best results. Staff will give the inside track on what goes wrong with samples they are unable to test, why some results need repeating – and what you can do to ensure your patients' samples are suitable for testing.

If you are interested in attending please e mail jessica.lake@nhs.net to reserve a place.

Yorkshire Practice Management Conference 2017

Taking control together: How to work, lead and share to ensure resilience and sustainability in primary care across Yorkshire.

Capsticks will be hosting this conference which takes place on **Wednesday 27 September 2017** at Ruddling Park, Harrogate. The agenda has been put together by a panel of practice managers and this year the focus will be on empowering practice managers to work, lead and share to ensure resilience and sustainability in primary care across Yorkshire. There will be many opportunities to network with your practice manager peers and to discuss the issues raised with experts in the field.

The cost for attending is £145+VAT which includes lunch and refreshments. Further details can be found in the [conference leaflet](#) (PDF) and you can book your place online [here](#).

Introducing ACPs to General Practice – Free Hull Event

Haxby Group is inviting Hull GPs and practice managers to attend a free workshop event exploring the role of Advanced Clinical Practitioners. The event is on the afternoon of **Tuesday 12th September 2017 from 1:15pm** at The Village Hotel, Priory Way, Hull and lunch is included.

Download the leaflet about the event [here](#) (PDF) and complete a [booking form](#) (Word docx) to reserve a place.

Lincolnshire Practice Managers Conference

This event is for Practice Managers, Assistant Managers, GPs and any other staff in general practice who feel they would benefit from attending. We have been asked by Lincolnshire LMC to extend the invitation to any Practice Managers in our area who might be interested in attending.

Taking place over two days on **Thursday 12th and Friday 13th October 2017** at the Urban Hotel, Grantham, the conference will focus on long term sustainability of General Practice, transformation of care and the challenges that this will bring to practices with some great examples and ideas from around the UK that are happening to meet these challenges.

Places can be booked for a single day or both days with residential rates available. The agenda for the conference can be downloaded [here](#) (PDF) and more information including online booking details can be found [here](#).

End of Life Conference

Organised by Northern Lincolnshire and Goole NHS Trust, the one day event 'It's Not Just About Cancer' takes place on **Wednesday 15th November 2017** at Forest Pines, Brigg.

75% of deaths are from non-cancer/long-term/frailty conditions and evidence shows that these patients often have needs as great as those with cancer. This day will help participants develop the skills and confidence to identify and manage non-cancer patients nearing the end of life. The agenda will include practical tools to identify patients, regional examples of good practice and an overview of how joint working with specialist palliative care can help.

More information about the event including booking details (places will be invoiced at £75) can be found [here](#) (Word docx). Contact Gail Button with any queries, email gail.button@nhs.net or telephone 03033 306932.

Diabetes Hot Topics Hull Event

Hull and East Yorkshire Diabetes Specialist Team are holding a Diabetes Hot Topics event on **Thursday 21st September and Saturday 23rd September 2017** from 08:30-13:30 at The Village Hotel, Hull.

The event will include sessions on diabetes and diet, transformational funding, eating disorders and dermatology. Full details can be found on the event [flyer](#) (PDF). The event is free to attend and you can attend either of the dates provided. To book your place please e-mail Louise.Atkins@hey.nhs.uk

Multiple Sclerosis CME Event

The Department of Neurology at Hull Royal Infirmary is hosting a free educational event on Multiple Sclerosis which has a particular emphasis on helping GPs with the management of the condition. The programme will include topics such as characteristics and manifestations of MS, diagnosis, disease modifying treatment and symptom management.

The event takes place on **Friday 6th October 2017 from 12:30-17:00** at the East Riding Medical Education Centre, Hull Royal Infirmary. No registration is needed and lunch and refreshments will be provided. Please contact Debbie Buttle on 01482 675591 with any queries.

CLINICAL ISSUES

Shortage of Hepatitis B Vaccines – Recommendations for General Practice

Public Health England has issued new guidance to all general practitioners to address the critical shortage of hepatitis B vaccine which is currently impacting severely on the UK.

Limitations on supply are likely to continue until early 2018 and, to ensure that stock is available for those individuals at highest risk of exposure, Public Health England has issued temporary recommendations to support clinicians undertaking an individual risk assessment. It has been agreed

with the BMA's General Practice Committee that general practice will not be able to order any adult hepatitis B vaccine stock until further notice.

For more details please read the [Public Health England letter](#) (PDF).

PRACTICE MANAGEMENT

PCSE – Making a Claim for Financial Loss

The LMC is aware that practices and individual GPs continue to experience unacceptable incidents relating to PCSE including practices not receiving payments or receiving incorrect payments. It is never acceptable for payments to be delayed and a process has been agreed nationally for practices to follow. This includes an opportunity to claim for losses incurred.

The BMA has produced a written guide to the process which can be accessed [here](#). A summary is provided below:

If a practice or individual has any issue due to the service provided by PCSE, such as delays or errors in payment, they should contact PCSE in the first instance to resolve the issues at pcse.enquiries@nhs.net, or you can make a complaint to PCSE by emailing pcse.complaints@nhs.net.

If the issue is not resolved by PCSE in a timely manner you should contact NHS England to make a claim at their designated email address pcse.ppinfo@nhs.net.

Every case is different, and the BMA cannot advise on individual cases, however we suggest that you include the following details in your email:

- Your name and address (or the name of the practice and its address)
- The reason for your claim
- A clear explanation of the facts
- What losses are you are claiming (these may be direct losses such as your contractual payments, or indirect losses such as costs incurred as a result of having to take out a loan to pay for practice expenses)
- Attach any supporting documents which verify the facts in the letter and the amount claimed
- A date by which you want a full response, we recommend 28 days
- Any other relevant information

NHS England should then be in contact about your claim. You should note that by accepting an offer of compensation it could mean you forego the right to seek any further redress, so please consider fully all losses that you suffered as a result of failings by PCSE.

If you cannot reach agreement with NHS England over your claim, please contact either the LMC office or GPC England (info.gpc@bma.org.uk) so that we can escalate the issue on your behalf. Please include the previous correspondence and a clear outline of the issue and the desired outcome.

You may also wish to consider taking up your claim via the small claims court, however not all claims are suitable for this route.

[See guidance on bringing a small claim to the court.](#)

PCSE Email Addresses

This [list of PCSE email addresses](#) (PDF) is a useful resource to refer to in finding the correct address for different types of queries including complaints, payments, pensions, IT support and many other categories.

Involving Young People in Patient Participation Groups

The NHS Youth Forum has produced a new booklet to give GP practices a range of ideas about how to involve young people in their Patient Participation Groups (PPGs). The top tips developed by the Youth Forum will help practices reach out and engage with young people in their community. The booklet complements other resources produced by the NHS Youth Forum which are available on the [Involvement Hub on the NHS England website](#).

Download the booklet [here](#) (PDF).

Update on NHS Property Services Premises Issues

The BMA has issued an update on ongoing issues faced by practices in NHS Property Services premises. Their latest guidance outlines their recommended approach practices should take regarding disputed charges. Read the latest guidance [here](#) (PDF).

GUIDANCE & RESOURCES

Helping You Meet Your Training Obligations

The BMA's new guidance on training is now available [online](#). The guidance has been developed to help practices find out what training is mandatory for GPs and other practice staff such as receptionists, practice nurses and healthcare assistants.

The areas covered by the guide include:

- Basic life support
- Infection control
- Safeguarding vulnerable adults
- Safeguarding vulnerable children
- Fire safety
- Mental Capacity Act and deprivation of liberty safeguards
- Staff induction
- Health and safety
- Manual handling
- First aid
- Guidance for clinical staff The CQC and GMC viewpoints

Some practices have reported inappropriate training demands and requests from CCGs and CQC and this guidance, which will be added to over time, will be a useful resource for all practices.

Read the guidance at <https://www.bma.org.uk/advice/employment/gp-practices/gps-and-staff/practice-staff-training-resource>

Safeguarding Information in Primary Care

Guidance from the Royal College of General Practitioners sets out requirements on practices in processing and storing of safeguarding information in primary care.

The guidance provides advice on specific situations concerning children and vulnerable adults and how information should be coded and recorded in each. Download the guidance [here](#) (PDF).

CONSULTATIONS

Scunthorpe Out of Hours GP Service – Give Your Views

Core Care Links Ltd are asking stakeholders to give their feedback on the Scunthorpe Out of Hours GP Service. A short online questionnaire has been set up – give your feedback at <https://www.surveymonkey.co.uk/r/SN86F5J>

GENERAL NEWS

Patient Experience Network Awards Seeks Nominations

Do you know a healthcare provider or commissioner who really uses patient or staff insight and feedback well to improve the quality of healthcare?

If so you may like to make a nomination for the Patient Experience Network national awards. Entries are now open and close on Friday 24 November 2017 with finalists due to be announced just before Christmas. Entrants will get a free place at the awards ceremony in Birmingham on Thursday 1st March 2018.

NHS England's Insight and Feedback team, who run national surveys and programmes such as the Friends and Family Test, are supporting the Using Insight for Experience award. There are five sub-categories where an award will be given for; primary care and other services, initiatives to make services more accessible, an individual who has made an outstanding contribution and for work related to the Staff Friends and Family Test.

Full details at <http://patientexperiencenetwork.org/awards/>

Community Pharmacy Humber Awards 2017

Community Pharmacy Humber Local Pharmaceutical Committee (LPC) is seeking nominations for a new category in their annual awards ceremony. The Special Recognition Pharmacy category will recognise pharmacies for the impact they have had on the community they serve. They would love to hear from GP practices who have worked with a pharmacy to improve the health and wellbeing in

their local area, or who have improved their links with a pharmacy or would like to see a pharmacy recognised for its excellent work.

More information on this year's awards can be found [here](#) and you can nominate a pharmacy for the special recognition award [here](#). The deadline to send nominations is Friday 8th September 2017.

North East Lincolnshire Wellbeing Service

North East Lincolnshire Council has circulated a short briefing about their new Wellbeing Service which aims to improve the health and wellbeing of people through positive engagement using a coaching approach. The programme aims to enable participants to improve their lives and to reduce health inequalities through a targeted approach, working with a range of communities where the needs are greatest.

The Wellbeing Service will be accessed through a Wellbeing Hub for both self-referral and referral purposes. The plan is to have multiple programme delivery points linked to GP surgeries with satellite centres embedded within the communities that those surgeries serve. The Council is looking to work closely with GPs on ensuring your patients are able to access these services and will be contacting each practice directly to discuss this.

You can download the briefing [here](#) (PDF). Any queries about the service can be made to Dan Pyrah at North East Lincolnshire Council at Dan.Pyrah@nelincs.gov.uk.

New Report Explores Vanguards Collaboration

A new report from the University of Bath, written for NHS Employers, looks to better understand how to build trust across systems to promote more effective collaborative working.

'Trustworthy Collaboration – Building Trust Across Health Systems' focuses on three vanguard sites, explores the importance and meaning of trust among the leaders of partner organisations and offers six key recommendations for how to successfully achieve it. Find out more and download the report [here](#).

LMC Buying Group

Humberstone Group of LMCs is a member of the LMC Buying Groups Federation so all practices in our areas of operation are eligible to access the discounts the Buying Group has negotiated on a wide range of products and services.

If you're not sure if your practice is a member of the Buying Group you can call them on 0115 979 6910, email info@lmcbuyinggroups.co.uk or put your practice code into their website: www.lmcbuyinggroups.co.uk/members/ to find out. If your practice isn't a member, you can contact them directly to sign up.

By registering with the Buying Group's website: www.lmcbuyinggroups.co.uk/members/, you can view all the suppliers' pricing, contact details and request quotes. The Buying Group also offers any member practice a free cost analysis which demonstrates how much money your practice could save just by swapping to buying group suppliers.



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