

CONTENT

1. INSPECTION

CQC and Safety Alerts*

2. TRAINING, EVENTS & OPPORTUNITIES

Addictions Diagnosis and Management Course

HCA Apprenticeship Scheme & GPN Ready Scheme 2018-19

SNOWMED CT - Online Workshops and Webinars for GP Practices

Addiction to Prescribed Medication Conference for Hull and the East Riding of Yorkshire

3. PRACTICE MANAGEMENT

Partnership Agreements – When to Review an Agreement

National Data Opt-Out

Countdown to Switching Off Paper Referrals

Guide to Bank Holiday Entitlements*

4. GUIDANCE & RESOURCES

NHS Improvement Just Culture Guide

New Humberside LMC Newsletter Index 2018

An Employer's Guide to Physician Associates

GDPR Privacy Notices*

5. GENERAL NEWS

Roll Out of the Learning Disabilities Mortality Review Programme (LeDeR)

The Cameron Fund

General Practice Awards 2018

National Audit Office Criticises Management of PCSE Contract

Advertise Practice Jobs Free

Items marked * in orange on the content list are highlighted either because of their importance or because they contain information you may not have seen elsewhere.

INSPECTION

CQC and Safety Alerts

The LMC recently attended a CQC inspection and wanted to share the following with all practices in relation to CAS alerts. The practice was informed that CQC receive notification of all CAS alerts and will routinely check what response a practice has made in relation to these. During their inspections, CQC will be looking for evidence that a practice can demonstrate that they have a robust system for receiving and acting on all safety alerts.

TRAINING, EVENTS & OPPORTUNITIES

Addictions Diagnosis and Management

Wednesday 20 June 2018, 08:30-12:30

Village Hotel, Hull

Using the latest audit tools, clinical scenarios, guidelines and research, delegates attending this half day Addictions Diagnosis and Management course will gain a deeper insight to the complex nature of addictions and related conditions and complications. This RCGP session will cover a range of addictions including pain medication, alcohol dependence, prescription abuse, 'street' drugs and 'legal highs' along with applicable tools and techniques for diagnosis, management and care. Limited spaces available.

Register online for this course [here](#) (type 'Addictions' in the search box to find the course). You can find a list of all upcoming RCGP courses in our region [here](#) (PDF).

HCA Apprenticeship Scheme & GPN Ready Scheme 2018-19

Practices are invited to make expressions of interest in these schemes which are an opportunity to receive funding and support in employing and training a Healthcare Apprentice, a newly-qualified nurse or a return-to-practice nurse.

HCA Apprenticeship Scheme (HCA Ready) provides a bursary of £6,800 to support your practice in recruiting and employing an apprentice HCA, and to cover the apprenticeship levy. It includes a fully funded programme of study days and bolt-on clinical training modules. HCAs completing the apprenticeship will gain a Level 3 Diploma in Healthcare Support, Level 2 English



and Maths, and the Care Certificate. [Download the HCA Apprenticeship information pack](#) (Word).

GPN Ready Scheme offers up to £8,000 support to practices, comprising a bursary of £3,000 to support in recruitment and employment, and up to £5,000 for education and training of a newly-qualified nurse or a return-to-practice nurse. [Download the GPN Ready information pack](#) (Word).

There are a limited number of places on both schemes. To express an interest in either scheme please return your completed form (found at the back of each information pack) to: training@haxbygroup.co.uk by **Monday 28th May 2018**.

[SNOWMED CT - Online Workshops and Webinars for GP Practices](#)

A number of dates and times have been made available by NHS Networks for GP Practice Staff to sign up to learn more about SNOMED CT. Click on the date of your chosen session to go to the online booking link.

Clinical Data Analytics Tool (CDAT)

[Friday 25 May 2018, 12:30-15:00](#) or

[Friday 22 June 2018, 12:30-15:00](#)

If you are a clinician or information analyst, and are interested in analysing data from patient records, the UKTC would like to invite you to this on-line workshop.

Finding Content in SNOMED CT

[Wednesday 20 June 2018, 13:00-14:00](#)

This webinar takes you through the techniques for successfully searching SNOMED CT for the clinical terms you require. It goes through searching for individual terms, groups of related terms and terms related to a specific speciality as well as simple tips for making your searches successful. It is assumed that those who attend already have a basic understanding of SNOMED CT.

Introduction to SNOMED CT

[Wednesday 23 May 2018, 13:00-14:00](#) or

[Monday 18 June 2018, 10:30-11:30](#)

The Introduction to SNOMED CT webinar which is run each month is a useful starting point for anyone who wishes to learn about SNOMED CT for the first time and is aimed at both clinical and technical individuals. The webinar includes screenshots showing where SNOMED CT is used within applications.



Addiction to Prescribed Medicine Conference for Hull and the East Riding of Yorkshire

Wednesday 18 July 2018, 14:00-21:00

Tickton Grange, Beverley

1 in 11 people are addicted to prescribed medication.

Prescribing of 'addictive medicines' has increased by 3% in the last 5 years.

Public Health England has launched a review into the 'growing problem' of prescription drug medication.

Faced with these stark headlines, how are we to respond as GPs and allied health professionals?

Organised by NHS Hull and NHS East Riding of Yorkshire CCGs, this timely conference will equip attendees with the necessary skills and expertise to manage this issue, and includes key note speakers Nat Wright, clinical research director Transform Alliance, Associate professor of Primary care, and practicing GP in secure environments; Dr James Taylor Consultant in Pain Management and Anaesthesia and Associate Medical Director, and local expert Soraya Mayet- Consultant psychiatrist in addiction medicine.

There will be talks and seminars from other specialities including a leading educator, researcher and GP in the field Dr Sarah Alderson, and leading agency Agenica who have transformed care in partnership with general practices in North Lincolnshire for those addicted to prescribed medication.

There will be time over tea to network, discuss new ideas and to ask challenging questions. The conference is structured in two blocks from 2-5 pm and 6-9 pm, with food and networking opportunities provided from 5-6 pm. You will have the opportunity to sign up for the whole event from 2-9 pm or for the early or later session only.

Places are free but limited. There has been a high level of interest in this both locally and out of area, so early booking is advised.

Please use the following link to book your place: <https://www.eventbrite.co.uk/e/addiction-to-prescribed-medication-conference-tickets-45804825466>

PRACTICE MANAGEMENT

Partnership Agreements – When to Review an Agreement



In previous issues we have looked at the importance of partnership agreements and how to ensure you have a robust agreement. But even with an agreement in place, it's crucial that it is kept up to date in order to protect all parties. There are a number of common situations which should give rise to a review of the agreement:

- A new partner joins the practice – the agreement needs to be reviewed to incorporate the terms on which the new partner is joining. And the new partner needs to sign up to the agreement – if not it could lead to future problems and costly disputes.
- A partner leaves the practice – it's possible to include provisions in a partnership agreement to mitigate the impact of partners leaving, thus lessening the risks of a 'last partner standing' scenario.
- Disputes – if there have been disputes between partners it's worth examining whether the partnership agreement should be updated to avoid similar problems in future.
- Premises issues – if there are changes to the way practice premises are owned or held the partnership agreement should be updated to reflect this.

You should always seek professional legal and financial advice in reviewing a partnership agreement. In a future newsletter we'll be including information on solicitors specialising in partnership agreements.

National Data Opt-Out

A national data opt-out is being introduced from 25 May 2018 to coincide with the new General Data Protection Regulations (EU). The system will offer patients and the public the opportunity to make an informed choice about whether they wish their confidential patient information to be used just for their individual care and treatment or also used for research and planning purposes. The NHS is communicating to patients, the public and workforce about the national data opt-out choice and how the collection and appropriate use of patient data contributes to improving health and care outcomes.

A number of resources are available containing information about what organisations need to do now to be ready for the national data opt-out being available from 25 May 2018. For more information visit [NHS Digital's website](#).

Countdown to Switching Off Paper Referrals

There are just a few months to go before the 1 October 2018 deadline, when the NHS e-Referral Service (e-RS) must be used for all GP to consultant-led outpatient referrals.

The new GP contract which took effect from 1 April 2018, includes an investment of £10million to support full implementation of e-RS at every GP practice in England by October 2018. So far, 64 trusts have switched off paper referrals and a further 13 are due to switch before the end of May. Find out the [latest paper switch off dates](#) for all NHS trusts.

Project teams across the country are working to meet the October deadline. There's a [range of resources](#) available on the NHS Digital website, including an implementation pack, communication toolkit and a video case study featuring the health community in Yeovil.

If you need any help or advice about switching off paper referrals, contact the team at office.abc@nhs.net to be put in touch with your local lead.

Guide to Bank Holiday Entitlements

Calculating bank holiday entitlements for staff who don't work regular full-time Monday to Friday hours can be complicated but help is available in a useful article on www.practiceindex.co.uk which outlines how to calculate holiday entitlement for part-time staff. Read the article [here](#). A holiday calculator tool is available at <https://www.gov.uk/calculate-your-holiday-entitlement>.



GUIDANCE & RESOURCES

NHS Improvement Just Culture Guide

This new guide has been created to support conversations between managers regarding patient safety incidents. It asks a series of questions that help clarify whether there is something specific about an individual case that needs support or management versus whether the issue is wider, in which case singling out the individual is often unfair and counter-productive.

The tool is designed to reduce the role of unconscious bias when making decisions and will help ensure all individuals are consistently treated equally and fairly no matter what their staff group, profession or background. The guide document is accompanied by some scenarios to help with training. Read more and download the guide and other resources at

<https://improvement.nhs.uk/resources/just-culture-guide/>.

New Humberside LMC Newsletter Index 2018

We have created this new resource as an aid to finding articles in previous editions of our newsletter. It lists each issue of the newsletter alongside a list of contents for each edition. This will hopefully be of assistance if you want to find an article you recall seeing in the newsletter without having to trawl through every issue.

You can find the newsletter index for 2018 on our [newsletters page](#).

An Employer's Guide to Physician Associates

This is a new publication from the Royal College of Physicians Faculty of Physician Associates gives a short overview of how the role of Physician Associate works in general practice. It includes advice for employers on: the education and regulatory framework for the profession; employment and supervision; tools to help guide appraisal and career progression; and recommendations for continuing professional development. Read more and download the guide [here](#).

GDPR Privacy Notices

The GDPR requires practices to process data fairly and in a transparent manner which is easily accessible and easy to understand. This means that practices must provide information to patients about how the practice processes patient data in the form of 'practice privacy notices'.



A suggested approach is that practices should display a poster in the waiting room and online (so the information can be seen by those who do not attend the practice). The BMA has published template practice privacy posters and notices which can be amended to reflect local arrangements. These documents and other GDPR resources can be found on the [BMA GDPR hub page](#).

GENERAL NEWS

Roll Out of the Learning Disabilities Mortality Review Programme (LeDeR)

This new communication from NHS England is intended to advise GPs about the LeDeR programme and how you might be asked to participate in it, together with information on how patient identifiable information can be shared with the review team. The programme has been commissioned by NHS England to support local areas to review the deaths of people with a learning disability to identify common learning points and provide support to take forward the lessons learned. Download the briefing [here](#) (PDF).

The Cameron Fund

This is the GPs' own charity and is the only medical benevolent fund that solely supports general practitioners and their dependents. It provides support to GPs and their families in times of financial need, whether through ill-health, disability, death or loss of employment. Humberside LMC makes a regular contribution to the fund's Christmas appeal.

You can read the spring newsletter from the Cameron Fund [here \(PDF\)](#). Details about applying for help from the charity can be found on their website www.cameronfund.org.uk.

General Practice Awards 2018

A reminder that nominations are still open for the Healthcare Practitioner Awards at this year's General Practice Awards are still open. Categories include General Practitioner of the Year, GP Trainee of the Year, Practice Manager of the Year, GP Team of the Year and Practice Nurse of the Year. Entries can be made until 22 June 2018 and full details are available at <http://www.generalpracticeawards.com/the-awards/hcp-awards/>

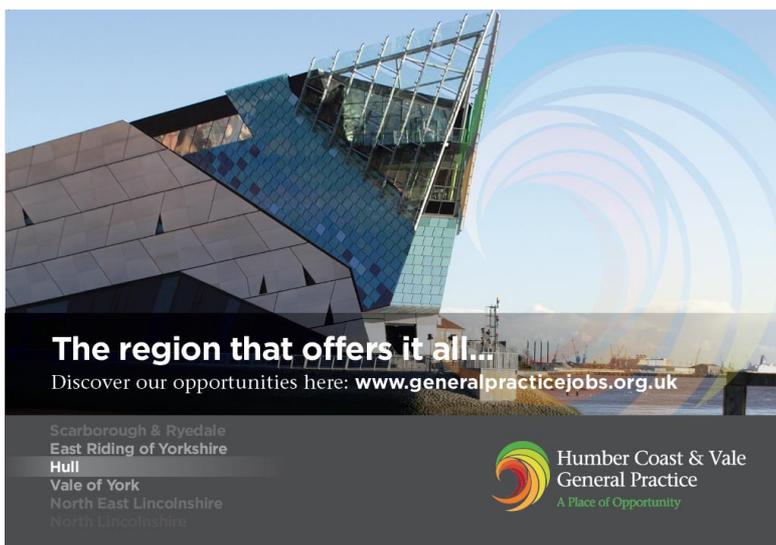
National Audit Office Report Criticises Management of PCSE Contract

In a new report the National Audit Office has made strong criticisms of NHS England's management of the primary care support services contract with Capita. The report says that, in pursuing savings, both NHS England and Capita misunderstood the risks around the outsourcing of support services. As a result, services to GPs and other primary care services fell 'a long way below an acceptable standard'.

The BMA has called for NHS England to bring elements of the PCSE service back 'in-house', for the systemic inadequacies to be effectively dealt with and has launched a campaign for GPs and practice staff to pledge support for a properly run PCSE service. You can sign up to the campaign [here](#).

Download the report from [National Audit Office](#). Read more on the [BMA's response](#) and a [blog](#) by our Medical Director Krishna Kasaraneni, writing in his capacity as a member of the GPC executive.

Advertise Practice Jobs Free



The region that offers it all...
Discover our opportunities here: www.generalpracticejobs.org.uk

Scarborough & Ryedale
East Riding of Yorkshire
Hull
Vale of York
North East Lincolnshire
North Lincolnshire

 Humber Coast & Vale
General Practice
A Place of Opportunity

The [General Practice jobs website](#) is a useful resource for practices in the Humber, Coast and Vale STP region to post all vacancies (both clinical and non-clinical roles) for free. Resources are also available to help create a compelling job advert and supporting recruitment materials. All practices were sent details of how to post jobs on the site last year but if you need a reminder please contact the LMC.



The Humberside Group of Local Medical Committees Ltd

Albion House
Albion Lane
Willerby
Hull
HU10 6TS

01482 655111
humberside.lmcgroup@nhs.net
www.humbersidelmc.org.uk

Registered in England & Wales. Registered No. 8624868. The Humberside Group of Local Medical Committees Limited does not provide legal or financial advice and thereby excludes all liability howsoever arising in circumstances where any individual, person or entity has suffered any loss or damage arising from the use of information provided by The Humberside Group of Local Medical Committees Limited in circumstances where professional legal or financial advice ought reasonably to have been obtained. The Humberside Group of Local Medical Committees Limited provides representation, guidance and support to GPs and practices. The Humberside Group of Local Medical Committees Limited strongly advises individuals or practices to obtain independent legal/financial advice.

@HumbersideLMC. Follow us for news and updates.