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Items marked * in orange on the content list are highlighted either because of their importance or because they contain information you may not have seen elsewhere.

TRAINING, EVENTS & OPPORTUNITIES

Practice Manager Appraisers - Freelance Opportunity

Humberside LMCs are looking for experienced Practice Managers to become freelance Practice Manager Appraisers. This programme is funded by the General Practice Resilience Programme (GPRP), part of the GP Forward View. This is a freelance opportunity to deliver appraisals for an initial period of 12 months.

Successful candidates will undergo free training for two days on how to run an effective appraisal process for their peers. The training will include best practice on drawing out the best in their appraisee and all delegates will complete their own appraisal with another delegate during these training sessions. The training received will not only help to develop the Practice Manager themselves but will be invaluable as a coaching and mentoring tool for use with their own practice staff.

In order to become a freelance Practice Manager Appraiser, attendance at the two training sessions is essential. The dates of these sessions are:

- **18th June 2019** at Forest Pines Hotel, Broughton, Nr Scunthorpe
- **19th June 2019** at Hallmark Hotel, North Ferriby

Payment for this freelance role will be £250.00 per appraisal, plus mileage expenses at 45p per mile. The closing date for applications is **30th April 2019**, with interviews on **20th-24th May 2019**.

Full details on the role and how to apply can be found in the application pack.

[Download the Practice Manager Appraiser application pack](#)

[Download the Practice Manager Appraiser application form](#)

GDPR Post Implementation Workshop

Wednesday 15 May 2019, 09:15-16:45

Humber Bridge Country Hotel, Lake Village, Far Ings Road, Barton upon Humber
DN18 5RG

There are still places available on our south bank GDPR post implementation workshop,

which will be led by specialists in information governance from the Practice Managers Association. The day will involve looking at what has been done within practices, how they have done it, who is responsible and will also assess what else they need to do or what they can do differently. The second part of the programme will focus on the role of the DPO – their role and responsibilities and how they manage GDPR compliance for the practice.

This is a free event (lunch included), funded by NHS England and our four local CCGs.

You can find more details and book your place online at <https://www.fourteenfish.com/events/8729>.

RCGP Research and Surveillance Centre

The [Royal College of General Practitioners \(RCGP\) Research and Surveillance Centre \(RSC\)](#) are continuing to expand their sentinel practice network and are looking for new members to join.


General practices are dealing with an unprecedented level of workload that has not been backed up with hard evidence till this date. As a result of this the RCGP in collaboration with Surrey Heartlands have embarked on an NHS England funded project to create a workload observatory. The Observatory aims to collect real-time evidence on current workload levels as well as provide a picture of the complexity of cases that are increasingly seen in general practice.

Benefits of involvement in the project include payment for completion of questionnaires; free access to paid E-learning training; and the opportunity to participate in funded research.

For more details and how to sign up visit <https://www.rcgp.org.uk/rsc>.

Diploma in Advanced Primary Care Management – June Intake

Looking to develop the expertise to manage primary care networks? There are still some places left to start the National Association of Primary Care's (NAPC) Diploma in Advanced Primary Care Management in June.



The one-year course - which is mainly online - is designed for people who are managing primary care and becoming responsible for creating and running primary care at scale. It's a comprehensive diploma for people who are managing primary care and are becoming responsible for creating and running primary care provision at scale including primary care networks. The curriculum will incorporate the learning and experience of the primary care home and new care models programmes. Offering a practical 'how to' focused curriculum, the diploma incorporates learning from the new care models and primary care home programmes. For more information on the programme click [here](#).

Respiratory Workshop

Wednesday 15th May 2019, 09:30-16:30

Horizon, 2 Brewery Wharf, Kendell Street, Leeds LS10 1JR

GPs and nurses with a special interest are invited to attend this one day workshop. The programme for this NHS England & NHS Improvement (North) event includes keynote addresses from Dr Mike Prentice, Medical Director for the region, and Professor Mike Morgan, Respiratory Physician and National Clinical Director of NHE & I. There will also be a choice of workshops on respiratory themes. A draft agenda for the event can be downloaded [here](#).

Please contact Angela Mkandla via email angela.mkandla@nhs.net to book a place.

Leadership and Management Development Programme

The Leadership and Management Development Programme aims to arm junior managers who work in a healthcare environment with the skills and supporting theory that will help them perform well in their role.

Fully funded places have been made available by NHS England via the General Practice Forward View in the Humber, Coast and Vale area to undertake the programme, which consists of four study days over the course of twelve months, with an assignment at the end. Further details and the application form can be found on the [course information document](#).

General Practice Improvement Leads Programme 2019/20

The General Practice Improvement Leads (GPIL) programme is designed for those working in general practice, including GPs, practice managers, nurses, reception managers and senior administrators. It is a successful personal development programme with small cohorts of up to 35 people, to build confidence and skills for leading service redesign in your practice or federation. Delegates bring a small improvement/change project and are coached to plan and implement their projects through the course.

NHS England and NHS Improvement have advised that a programme is expected to run in our region, with a likely start date in October 2019. Further information can be found on the [course information document](#). Further information from NHS England can be found [here](#).

Once a date for registering on the course is published we will circulate further information, but if you are interested in following the course please contact Dawn Farrar to express your interest via email dawn.farrar@nhs.net.

HCA Ready Scheme (HCA Apprenticeship Scheme)

Now in its fifth year, another cohort of this scheme will be starting in September 2019. The scheme aims to promote a standardised regional programme to ensure HCAs in general practice have the knowledge and skills required to understand the role they are delegated. The apprenticeship training is designed as an educational development route to support HCAs and has been delivered in partnership with local education providers. It is expected that an apprenticeship will be completed in around 18 months.

Features of the programme include:

- Practices receive a bursary of £6,800 to support them in recruiting and employing an apprentice HCA, and to cover the apprenticeship levy contribution.
- Includes a fully funded programme of study days and 'bolt-on' clinical training modules.
- HCAs completing the apprenticeship will gain a Level 3 Diploma in Healthcare Support, Level 2 English and Maths and the Care Certificate. The apprenticeship provider will be Connect2Care.

Full details including the application form can be found in the [course information pack](#).



GPN Ready Scheme

Now in its fourth year, the GPN Ready scheme will be available again from September 2019. The GPN Ready Scheme offers practices financial support for education and training during the preceptorship period for newly registered (within the last 9 months) NMC nurses or Return-to-Practice nurses who are new to the primary care environment. To assist general practices in taking this step of considering the appointment of a new NMC registered nurse or a return-to-practice nurse, HEE is offering a financial incentive of up to £8k over a two year period for a FTE nurse, comprising of a bursary of £3,000 to support in recruitment and employment, and up to £5,000 for education and training of a newly-qualified nurse or a return-to-practice nurse.

Full details and application form can be found in the [application pack](#).

Apprenticeship End Point Assessment & Functional Skills Reforms Masterclasses


Following on from feedback from the recent Register of Apprenticeship Training Providers (RoATP) and Ofsted masterclasses the HEE National Apprenticeship team are planning Apprenticeship End Point Assessment and Functional Skills Reforms Masterclasses events for May 2019.

These events will cover:

- What to look for when choosing an End Point Assessment Organisation
- What are the key learning points and feedback from the EPAs taken so far?
- What are the key challenges ahead for all the stakeholders
- How to prepare your apprentices for gateway
- Key updates on the Functional Skills reforms

Save the date - 16th May in Leeds and 22nd May in London.

Further details and a full agenda will be sent out shortly. Demand for places is expected to be high so to reserve your space please email talentforcare@hee.nhs.uk.



Work Experience Placements for School Students

Hull York Medical School are offering local students from widening participation backgrounds the opportunity to take part in some relevant work experiences in primary care that will offer them an insight into the role of a doctor in the NHS.

A lack of health care experience can be a major barrier to applicants from non-traditional backgrounds. Following on from placement programmes in 2018 working with the Pathways to Medicine Sutton Trust programme and the Royal College of General Practitioners, HYMS would like to offer at least 60 placements in primary care in 2019.

Practices who may be able to offer a placement in 2019 are asked to express interest via a short [online form](#). Students undertaking a placement will attend a preparatory workshop prior to the placement and will be required to sign a code of conduct. Practices will be provided with relevant resources to support a work experience placement.

Further information on the scheme can be found [here](#).


Planning for Health and Wellbeing Seminar

Thursday 23rd May 2019, 09:30-11:45

Capsticks, Toronto Square, Toronto Street, Leeds LS1 2HJ

Capsticks and Indigo Planning are hosting this event which will explore some of the key planning and funding infrastructure issues to be aware of in NHS estates management. The event will give you practical guidance when planning for future infrastructure and/or development. The event is free to attend and will be followed by a networking lunch.

More details can be found on the event flyer and you can register for a place online [here](#).



PRACTICE MANAGEMENT

Suture Tariff Codes

We have been asked by the RCGP to raise awareness of an issue concerning reimbursable sutures and new product codes.

Some practices may provide minor surgery under the national or NHS England minor surgery Directed Enhanced Service contracts and therefore use Ethicon sutures which are then reimbursable under the Personal Administration payments. Not every available suture is reimbursable and only those on the list and for which an FP10 with the correct product code is generated and submitted are recognised by the NHS Prescription Services. Unfortunately, the company, Ethicon, part of the Johnson and Johnson group have decided to standardise their produce codes globally in Project Vantage, which means some practices have not been able to buy the sutures they are used to using as suppliers have run out of old stock bearing the old product groups.


New conversion codes have now been issued by Ethicon and the changes are outlined in [this document](#). GPs need to order the reimbursable sutures on the new product codes as retailers will have switched from the old to the new codes. However it appears that both EMIS Web and System One continue to use the old product codes.

This has been raised with NHS England and it is hoped that software systems will be updated with the necessary changes by May 1st 2019 at the latest. Practices are advised to contact their system provider if they experience difficulty with this issue. If that is not effective NHS England's advice is to ask NHS Digital to intervene.

Tier 2 Visa Sponsorship

Tier 2 is an employer-led visa category which means that employers must be registered with the Home Office in order to sponsor any skilled workers they wish to recruit from outside the European Economic Area (EEA) and Switzerland.

Non-EEA GP trainees in the UK must have a Tier 2 visa in order to study here. During the duration of their studies they are sponsored by Health Education England. Upon qualification these GPs must either obtain work within a sponsor practice or return to their home country.



A guide for practices has been created by the Department for Health and Social Care which outlines step by step what practices need to do to become a sponsor. Download the presentation [here](#).

Collaboration and Working Practices Across the Interface between Primary and Secondary Care

Good organisation of care between general practice and secondary care providers is crucial in making the best use of clinical time and NHS resources in both settings and, most importantly, in ensuring that patients receive high-quality care. Changes to the hospital contract in recent years were designed to improve patient care across the primary/secondary care interface and to reduce inappropriate workload on GP practices.

The LMC has been working with local Trusts and CCGs to promote the NHS hospital contract provisions 2017-19 collectively as best practice in order to achieve a seamless patient journey and make best use of time and resource for clinicians and all other staff within both general practice and acute trusts.

A number of resources are available on the BMA website to support practices in this area [BMA - NHS England standard hospital contract guidance 2017-19](#)

Please continue to feedback the numbers and nature of any examples of failure to meet the contractual requirements to the LMC but please do not include any patient identifiable information in communications to the LMC or CCG.

GUIDANCE & RESOURCES

Primary Care Networks – Key Documents

The national mandatory Network Agreement for Primary Care Networks has been released by NHS England. It provides the main body to the Network Agreement, with separately published schedules for use by Primary Care Networks. The agreement form is to be used by all Primary Care Networks.

Key dates:

- The [registration form](#) and the [signed mandatory network agreement](#) (referred to on the registration form as Appendix A: Initial Network Agreement) must be returned by 15th May 2019
- Commissioners are expected to have networks confirmed by 31st May 2019 and confirmed back to PCNs no later than 30th June 2019
- Practices are expected to enter into data sharing agreements to support the extended hours DES by 1st July 2019
- Practices will receive £1.76 per patient after 1st July 2019 if they have completed their registration form correctly and are delivering the extended hours DES across their network
- Additional staff *in the financed roles* will be eligible for funding from 31st March 2019
- Additionality of staff will be measured against a 31st March 19 baseline. An exception to this is pharmacists under certain schemes where they are in post prior to 31st March 2019
- Clinical director roles will be funded after 1st July 2019 at a rate of 5.7p per patient per month

Links to DES document downloads:

[Network Contract Directed Enhanced Service Network Agreement](#)

[Network Contract Directed Enhanced Service \(DES\) Registration Form](#)

[Network Contract Directed Enhanced Service \(DES\) Guidance 2019/20](#)


[Network Contract Directed Enhanced Service \(DES\) Specification 2019/20](#)

BMA Support in Setting up Primary Care Networks

The BMA continue to publish guidance and resources to support practices with forming PCNs. A new one page document outlines support the BMA have put in place including: PCN handbook and toolkit; webinars and events; and contracts and policies. [Download the BMA Support document.](#)

The [Primary Care Networks page](#) on their website is regularly updated with new content.

The BMA has created a forum for GPs who are becoming clinical director of their PCN or are leading the creation and development of their network. The forum is open to



both BMA members and non-members until 30th June to share ideas with others in the same situation.

[Sign up for the forum.](#)

GENERAL NEWS

Infected Blood Inquiry

NHS England has issued a briefing for clinicians in primary care regarding the National Infected Blood Inquiry (IBI), which the government has set up to examine the circumstances in which patients treated by the NHS had been given infected blood and infected blood products.

The briefing is intended to help you to support patients who have, or who believe they may have been exposed to risks associated with infected blood or blood products.

[Download the IBI briefing.](#)


NHS Social Media

NHS England and NHS Improvement – North East and Yorkshire have asked for help from GPs active on social media to build up their new social media accounts (see [@NHSNEY](#) on Twitter). If you are interested in helping with this please contact the LMC via humberSide.lmcgroup@nhs.net and we will pass your details on.

GP Participation Sought for Marie Curie Research Study

Researchers at the Marie Curie Palliative Care Research Department at University College London are seeking GPs to participate in an online project “The Surprise Study” which analyses prognostication. The purpose of the study is outlined as follows:

“Prognostication is a difficult clinical skill. The Surprise Question (“Would I be surprised if this patient died in the next 12 months?”) is a routine tool that is designed to help identify patients who might benefit from palliative care. Whilst the tool is used across Europe, we know very little about how it is being used. Research has already highlighted that the need for palliative care outweighs the number of people who receive palliative care. We are interested in this disparity. We want to understand how



the use of the surprise question may contribute towards the decision about when to initiate palliative care. The aim of this study is to determine when clinicians would be “surprised” if a patient were to die within the next twelve months. We will compare this across several countries in Europe and with doctors at different levels of experience and seniority.”

The online study involves reading a series of fictional patient summaries typical of patients you might meet in your routine practice (20 in total) and responding to four questions about each summary. It should take no longer than 30 minutes to complete. Further details can be found in the [research briefing](#).

If you are interested in taking part please contact Dr Nicola White via email n.g.white@ucl.ac.uk.



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